

Juvenile Justice Advisory Committee - 1st Quarter Meeting
January 13, 2017 - 10:30AM
DPSP Office, Jackson, MS

AGENDA

- I. ✓ **Call to Order** **Martin**
- II. ✓ **Roll Call** **Dedeaux**
- III. ✓ **Approval of Past Minutes**
A. October 14, 2016
- IV. ✓ **Introduction of Guests and New SAG Stakeholder Members**
- **Welcome** **Ledger**
- V. ✓ **New and Old Business** **Martin**
 - A. **Bylaws**
 - ✓ **B. Overview of the JJDPA**
(Juvenile Justice Delinquency Prevention Act)
 - ✓ **C. Review of the State of MS 3 year Plan submitted to OJJDP** **Ledger**
 - **Title II programs**
 - **Funding allocations and balances**
 - D. 2017 Priorities/Goals/Projects** **All**
 - **Open Discussion**
 - **SAG Role in New Detention regulations**
 - **Symposium**
 - E. 2017 Committee Assignments** **Martin/Dedeaux**
 - **DMC - Angela**
 - **Branding (Increase our visibility) - Katrina**
 - **Web page (PR) (Portal?)**
 - **MS DAI (JDAI) - Gloria**
 - **Legislative - Tom**
- VI. **Adjourn** - *Planning - Everyone!*

Trivia.... Who said these words? Winner will get a prize!

“If you’re walking the right path and keep walking, eventually you’ll make progress!”

**MISSISSIPPI JUVENILE JUSTICE ADVISORY COMMITTEE
MINUTES
January 13, 2017**

MEMBERS PRESENT

Judge Tom Broome
Ms. Jaqueline Dedeaux
Dr. Alfred Martin
Mr. Jim Maccarone
Katrina Phillips
Angela Robertson
Gloria Salters

EXCUSED MEMBERS

Tia Grisham
Dr. Lisa Nored
Judge Randy Pierce
Linda Whittington
Eric Williams

DPS STAFF PRESENT

Emberly Holmes
Jacqueline Ledger
Anslem Palmer
Mary Lukens
Teresa Wash
Katrina McDowell

CALL TO ORDER

Meeting was called to order by Chair, Dr. Alfred Martin at 10:11 a.m.

APPROVAL OF MINUTES

Minutes from October 14, 2016 were read. Jim Maccarone moved that the minutes be accepted and Gloria Salters second.

NEW and OLD BUSINESS

Emberly Holmes and Jacqueline Ledger welcomed new members. Ms. Ledger reported that Pay Mode is in the process of being set up for new SAG Members.

Dr. Martin discussed the Bylaws of the Juvenile Justice Advisory Committee for the State of Mississippi. (See Attached)

Dr. Martin discussed the four core requirements and penalty for not being in compliance. It was further explained that OJJDP give \$400,000.00 and the state is cut 20% for each

noncompliance. Dr. Martin challenged SAG members of ideas to help facilities that are not in compliance with DSO. Jim Maccarone stated that there is currently no alternative for status offenders and CPS need to be held accountable and be at the SAG table as well.

Gloria Salters asked if Anslem Palmer job duties included measuring DMC and Angela Robertson replied that MYCIDS data covers DMC. Ms. Robertson also reported that only a few small counties did not participate in reporting MYCIDS data.

Dr. Martin informed committee that Judge Broome has been appointed to serve on the Federal Juvenile Justice Advisory Committee.

Three Year Plan

The allocation of Title II monies should go into this plan. Jacqueline Ledger reviewed this process. (Focus on SAG role; SAG providing training opportunities, i.e., JJ Symposium; lack of service for female offenders; Mental Health issues; and lack of service that focus on diversion to detention)

It was also explained that it was two contract monitors on this grant, Mr. Zach Patti and Ms. Katrina McDowell. It was also reported that Mary Lukens is compliance monitor for South Mississippi and Teresa Wash is the compliance monitor for North Mississippi. It was also explained that the biggest event for this grant in the JJ Symposium.

Dr. Martin further discussed that membership criteria and the need to recruit more members and focus on more youth members. Angela Robertson requested a list of SAG members and contact numbers. Dr. Martin stated he will get the list to Angela.

2017 PRIORITIES/GOALS/PROJECTS

Biggest thing is JJ Symposium and how we make it happen this year. Dr. Martin stated that he will meet with Ms. Holmes and Ms. Ledger to discuss the budget and the possibility/probability of making the conference happen this year. This is the main priority for this year.

SAG Role and Detention Regulation

Judge Broome reported: Bill 2364 started in 2012 – reintroduced in 2016 – passed, effective 10/1/16.

2017 Committee Assignments

DMC – Angela Robertson, Chair

Branding – Katrina Phillips, Chair

JDAI – Gloria Salters, Chair

Legislative Committee – Judge Tom Broome and Jim Maccarone, Co-Chairs

Planning Committee – Dr. Alfred Martin, Chair

Judge Broome gave hand outs on the National JJ Conference in New York – 2/12/17-2/15/17 and NCJFCJ 80th Annual Conference Washington DC 7/16/17-7/19/17.

Next Meeting April 13, 2017 @ DPSP Building, Ridgeland, MS

Meeting Adjourned,

Minutes prepared by,
Jaqueline H. Dedeaux
SAG Secretary

Bylaws of the Juvenile Justice Advisory Committee State of Mississippi

Revision: October 2008

Article I

Name, Definitions, Membership, Duties, and Discretionary Powers

Section 1. Name

The name of the organization shall be the "Juvenile Justice Advisory Committee" and is formed under the guidelines of Section 223(a)(3) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, (Public Law 93-415) 42 U.S.C. 5601 et seq.

Section 2. Definitions

The words in this section shall be prescribed the following meanings throughout the bylaws

- (A) JJAC — means the Juvenile Justice Advisory Committee
- (B) JJDP Act — means the Juvenile Justice and Delinquency Prevention Act of 1974, (Public Law 93-415) 42 U.S.C. 5601, et seq.
- (C) DPSP — means Division of Public Safety Planning
- (D) SPA — means State Planning Agency
- (E) OJJDP — means Office of Juvenile Justice Prevention
- (F) Member not in good standing — means any member of the JJAC who misses three consecutive regularly scheduled meetings in a calendar year without obtaining an excused absence.
- (G) Excused absence — means any absence in which a member of the JJAC informs the Chair or the DPSP staff before a regularly scheduled meeting that the member may not attend that meeting due to illness; injury; a personal emergency; or other good cause, and the chair finds that the absence is the result of illness, injury, a personal emergency, or other good cause.
- (H) Member in good standing — means any member of the JJAC who has not missed three consecutive regularly scheduled meetings in a calendar year, or a member who was a member not in good standing that has attended two consecutive meetings after becoming a member not in good standing.
- (I) Core requirements of the JJDP Act — means the four requirements of the JJDP Act that are designed to promote the goals of the JJDP Act, which are: (1) to prevent delinquency and strengthen the juvenile

justice system, and (2) to protect children and enhance public safety. The four core requirements are:

- (i) **Deinstitutionalization of Status Offenders:** States must ensure that status offenders and non-offenders are not placed in secure detention or secure correctional facilities, except as allowed by OJJDP's Guidance Manual for Monitoring Facilities Under the JJDP Act of 2002 (Rev. September 2003).
- (ii) **Jail Removal:** States must develop a plan that ensures no juvenile shall be detained or confined in any adult jail or lockup, except as allowed by OJJDP's Guidance Manual for Monitoring Facilities Under the JJDP Act of 2002 (revised September 2003).
- (iii) **Sight and Sound Separation:** States must develop a plan that ensures juveniles alleged to be or found to be delinquent and status offenders shall not have contact with adult inmates who are incarcerated because they have been convicted of a crime or are awaiting trial on criminal charges.
- (iv) **Disproportionate Minority Contact:** States must address specific delinquency prevention and system improvement efforts designed to reduce, without establishing or requiring numerical standards or quotas, the disproportionate number of juvenile numbers of minority groups, who come into contact with the juvenile justice system.

Section 3. Membership

The Membership of the JJAC shall consist of not less than 15 and not more than 33 members appointed by the Governor of Mississippi who have training experience, or special knowledge concerning the prevention and treatment of juvenile delinquency or the administration of juvenile justice.

- (A) The membership of the JJAC shall include:
 - (i) at least one locally elected official representing general purpose local government;
 - (ii) representatives of law enforcement and juvenile justice agencies, including juvenile and family court judges, prosecutors, counsel for children and youth, and probation workers;
 - (iii) representatives of public agencies concerned with delinquency prevention and treatment, such as welfare, social services, mental health, education, special education, recreation, and youth services;
 - (iv) representatives of private nonprofit organizations, including persons with a special focus on preserving and strengthening

- families, parent groups and parent self-help groups, or dependent children, the quality of juvenile justice, education, and social services for children;
- (v) volunteers who work with delinquents or potential delinquents;
 - (vi) youth workers involved with programs that are alternatives to incarceration, including programs providing organized recreation activities;
 - (vii) persons with special experience and competence in addressing problems related to school violence, vandalism, alternatives to suspension, and expulsion;
 - (viii) persons with special experience and competence in addressing problems related to learning disabilities, emotional difficulties, child abuse and neglect, and youth violence;
- (B) A majority of the JJAC members (including the chairperson) shall not be full-time employees of the Federal, State, or local government;
 - (C) At least one-fifth of the members of the JJAC shall be under the age of 24 at the time of appointment; and the JJAC shall have at least three (3) members who have been or are currently under the jurisdiction of the juvenile justice system;

Section 4. Duties

The JJAC shall:

- (A) evaluate the State's Juvenile Justice and Delinquency System;
- (B) review and evaluate the DPSP's staff's recommendations regarding juvenile justice
- (C) recommend reforms regarding juvenile justice that appear to be worthwhile for the State to DPSP;
- (D) establish priorities for the DPSP to review regarding how to assist juvenile justice in Mississippi and accomplish the core requirements of the JJDP Act;
- (E) consult with DPSP and participate in the development of a Comprehensive Plan for juvenile justice and to set forth a detailed study of the State's needs for an effective, comprehensive, coordinated approach to the juvenile delinquency prevention and treatment and the improvement of the juvenile justice system;
- (F) no later than 30 days after their submission to the JJAC, review, evaluate, comment to DPSP, and approve all juvenile justice and delinquency prevention grant applications submitted to DPSP, which the JJAC determine to be adequate
- (G) consistent with the JJDP Act and these bylaws:

- (i) advise the DPSP and its supervisory board;
- (ii) at least annually, submit to the Governor and the legislature of Mississippi recommendations regarding State compliance with the core requirements of the JJDP Act.
- (iii) contact and seek regular input from juveniles currently under jurisdiction of the juvenile justice system;
- (H) perform other functions which the Governor and the DPSP may designate.
- (I) collaborate with the legislature and DPSP to evaluate the needs for legislative changes in juvenile justice procedures, prevention, detention, correction, and substantive law;

Section 5. Discretionary Authority

The JJAC, consistent with this title, may:

- (A) evaluate State supervisory board and local criminal justice advisory board composition;
- (B) review progress and accomplishments of projects funded under the State Plan.

Article II
Structure - Officers, Committees, And Terms Of Membership

Section 1. Officers

- (A) **Chair.** The Chair of the JJAC shall be appointed by the Governor of Mississippi. If no appointment is made by the governor, then; the members in good standing of the JJAC shall elect a member in good standing to act as Chair until such appointment is made by the Governor. No appointed or elected Chair shall be a full time employee of a unit of federal, state, or local government.
 - (i) The Chair shall preside over all meetings of the JJAC without the privilege of voting except in cases of tie votes.
 - (ii) The Chair with the approval of the JJAC shall appoint all committees and their chairs.
 - 1. The Chair serves as an ex-officio member of all committees.
 - 2. Requests for consultation and staff services shall be submitted to the Chair.
- (B) **Vice-Chair.** The member in good standing of the JJAC shall elect a member in good standing to act as the Vice-Chair.
 - (i) In the absence of the Chair, the Vice-Chair shall preside at all meetings.
 - (ii) The Vice-Chair shall also, at the designation of the Chair, represent the Chair in all processes of the JJAC.
- (C) **Secretary.** The staff of the DPSP shall serve as Secretary to the JJAC. The Secretary shall notify the JJAC of the time, date and place of meetings, prepare agenda, and prepare and disseminate minutes of the meetings.

Section 2. Committees

- (A) **Standing Committees -** There shall be the following standing committees:
 - (i) **Project Proposal Review Committee-** shall assist the committee as a whole to implement Article I, Section 4, subsection (E) of these bylaws.
 - (ii) **Planning Committee-** shall assist the committee as a whole to implement Article I, Section 4., subsections (A), (B), (D), and (E) of these bylaws.
 - (iii) **(Legislative Committee-** shall assist the committee as a whole to implement Article I, Section 4., subsections (C), (G)(ii), and (I) of these bylaws.
- (B) **Ad Hoc Committee -** The Chair shall appoint such ad hoc committees as necessary to carry out the functions and purpose of the JJAC.

Section 3. Terms of JJAC Members

Terms - The members of the JJAC shall be appointed by the Governor of Mississippi for terms of four years or until replaced by the Governor.

Article IV
Meetings, Attendance, Quorum, And Voting

Section 1. Meetings

- (A) Regular meetings - JJAC shall meet the first Thursday of each quarter. The time and place of each meeting shall be determined by the chair unless specified at the previous meeting.
 - (i) Notice of the time and place of the meeting shall be made in writing to all members at least two weeks prior to the meeting date.
 - (ii) Public notice of the meetings shall be in compliance with the state law.
 - (iii) All meeting of the JJAC are public meetings and are open to the public in accordance with the state and federal laws.
- (B) Special meetings- The Chair, upon request from DPSP or one-third of the membership of the JJAC, shall call for a special meeting of the JJAC. Written or oral notice shall be provided to members at least seventy-two hours prior to the meeting.

Section 2. Attendance

Any member of the JJAC who becomes a member not in good standing shall be given notice of this fact and shall have his or her name submitted to the Governor by the Chair for recommended replacement.

Section 3. Quorum

A quorum shall consist of a majority of members in good standing.

Section 4. Voting

The privilege of introducing motions, debate and voting shall be limited to JJAC members in good standing that are present at the meeting in which any of the aforementioned actions are taken. Participation at JJAC meetings by non-members shall be in accordance with state and federal law and at the discretion of the Chair.

Article V
Rules Of Procedure And Amendments

Section 1. Rules of Procedures

All matters of procedure not covered by these bylaws or by resolution of the JJAC shall be governed by Robert's Rule of Order.

Section 2. Amendments

These bylaws may be amended at any regular or special meeting by a majority vote of the members in good standing present provided that any such proposed amendment shall have been distributed to the JJAC members at least thirty days prior to such meeting.

Article VI
Records, Expenses, And Conflict Of Interest

Section 1. Records

The primary records of the JJAC shall be minutes of meeting. They shall indicate the time, place, members present and actions taken.

Section 2. Expenses

Members shall be entitled to reimbursement at the rate set under existing state law for expenses incurred while attending meetings and carrying out other business as authorized by the JJAC and DPSP.

Section 3. Conflict of Interest

- (A) A member of the JJAC shall reveal his/her interest in and shall abstain from voting upon any proposal or project involving grant-in-aid funds where, to his/her knowledge, he/she or a related person directly or indirectly may derive monetary benefit from such proposal or project.
- (B) Where a proposal is on the agenda that would grant money or confer benefits upon an organization or department, public or voluntary, that employs a member of the JJAC, that member may participate fully in the discussion thereon, but shall not vote on the resolution to recommend approval or disapproval.
- (C) Where a proposal is on the agenda that would grant money or confer benefits upon an organization or department, public or voluntary, that has an officer or a director of its governing boards, a member of the JJAC, that member may participate fully in the discussion thereon, but shall not vote on the resolution to recommend approval or disapproval.
- (D) Any member of the JJAC who is subject to the provisions of A, B, or C of this section shall be excused from the meeting during the vote on the proposal where he or she has an interest.